



FY2023 Commerce, Justice, Science Appropriations Community Project Funding Request Submission Guidance Document

Please review this document prior to submitting your Community Project Funding (CPF) request form. You must submit answers to each question below and provide required documentation for your CPF request to be considered.

The CPF submission form can be found [here](#).

Due Date: 12 PM (Noon) on April 14, 2022

Note: Only non-profit entities, public institutions, and state and local government entities are eligible to request projects. Projects cannot be designated for private individuals or for-profit entities. Submissions must include proof of community support (see examples below). The Subcommittee will only accept legally eligible requests under the following accounts:

- *Department of Commerce, National Institute of Standards and Technology – Scientific and Technical Research and Services;*
- *Department of Commerce, National Institute of Standards and Technology – Construction of Research Facility;*
- *Department of Commerce, National Oceanic and Atmospheric Administration – Operations, Research, and Facilities;*
- *Department of Justice – Byrne Justice Assistance Grants;*
- *Department of Justice – COPS Technology and Equipment; and*
- *National Aeronautics and Space Administration – Safety, Security and Mission Services.*

To be considered, the project must be legally eligible for grants under these accounts and comply with all applicable laws, rules, and regulations related to the specific grant program. If you have questions about the appropriations community project submission process, please contact NC04CommunityProjects@mail.house.gov to discuss. Incomplete project requests will not be considered by the Committee.

Entity Requesting Funds (legal name of the non-federal project sponsor, no abbreviations; non-profits must attach evidence that the organization is a registered non-profit under section 501(c)(3) of the Internal Revenue Code of 1986):

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if non-federal sponsor is submitting more than 1 project):

Legally Eligible Account for Project Request (Byrne JAG, COPS T&E, NOAA ORF, or NASA SSMS, NIST Extramural Construction, NIST STRS):

Short description of the project to appear in the report:

Complete Description of Project (limit 1000 characters, including spaces):

Total Project Cost (including breakdown of federal/non-federal shares):

Requested Amount:

Provide detailed budget information as to how the funding is anticipated to be spent (attach budget if necessary).

Explanation of the request, including an explanation of why this is a good use of taxpayer funds:

Please indicate whether you have submitted a request for this same project to any other Member of Congress, if so, please list the Members and staff points-of-contact:

Additional guidance on Community Project Funding requests for eligible accounts:

Proof of Community Support

All submissions may include but are not limited to:

- Letters of support from elected community leaders;
- Press articles highlighting the need for the requested community project funding;
- Support from newspaper editorial boards;
- Projects listed in state intended use plans, community development plans, or other publicly available planning documents;
- Resolutions passed by city councils or boards; and/or
- Other compelling evidence of community support.

COMMUNITY PROJECT FUNDING REQUEST CATEGORIES

The Commerce, Justice, Science, and Related Agencies Subcommittee is reviewing community project requests ONLY in the six categories listed below. Project requests that do not fit into one of these categories will not be eligible for community project funding. For each account, please see the specific guidelines below for additional information on eligible activities and submission criteria/questions.

- ✓ Department of Commerce; National Institute of Standards and Technology; Scientific and Technical Research and Services
 - ✓ Department of Commerce; National Institute of Standards and Technology; Construction of Research Facilities
 - ✓ Department of Commerce; National Oceanic and Atmospheric Administration (NOAA) Operations, Research, and Facilities
 - ✓ Department of Justice; Byrne Justice Assistance Grants (JAG)
 - ✓ Department of Justice; Community Oriented Policing Services (COPS) Technology and Equipment
 - ✓ National Aeronautics and Space Administration (NASA); Safety, Security and Mission Services
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DEPARTMENT OF COMMERCE

NIST Scientific and Technical Research and Services (STRS)

Funding must be for activities consistent with and supportive of NIST's mission and within its authorities, such as STEM education activities, scientific research, or other activities that support American manufacturing and industry. The median award in this account for FY 22 was **\$1,250,000**. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding. This account does not fund vehicles or building construction or renovation.

- Questions for NIST STRS projects. Failure to complete all required questions will result in an incomplete project request.

- Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
- If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
- Please provide the location of this project, in the format 'City (or County), State'.
- Is the requested project currently authorized in law?
 - If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
 - If yes, please describe how these activities are consistent with the activities of the Federal Agency.
 - If not, why is the project being requested?
- Has the project been funded in the past? [yes/no].
- If the project has been funded in the past, how much funding has been provided to date?
- If the project has been funded in the past, were such funds provided for discrete, severable activities?
- Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
- Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
 - If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Is this proposed project a priority for the local community? [yes/no]
- If the project is not a priority for the local community, why is it being requested?
- Please describe the current developmental status of this project.
- What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
- Is the intended recipient a for-profit entity? [yes/no]
- Are you aware of another Member making a request for this same project? [yes/no]
- Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
- Has the intended recipient received any competitive grant funding or other funding from NIST at any time in the past ten years? [yes/no]
- If yes, in what fiscal years and for what purposes?
- For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

NIST Construction of Research Facilities—Extramural Construction

This account funds the construction and renovation of research facilities, provided that such facilities will be used in a manner that is aligned with and supportive of the mission of NIST. The median award in this account was **\$10 million** in FY 22, but this account was not open to community project funding in the House in FY 22. Note the Committee may consider lower project amounts for FY 23, and any caps will be determined after reviewing the full universe of requests. Given the expectation of limited resources and the large cost of research facilities, the Committee may not be able to fully fund all requests. While there are no guarantees, preference will be given to more modest requests.

- Questions for NIST Construction project requests. Failure to complete all required questions will result in an incomplete project request. Incomplete project requests will not be considered for community project funds.
 - Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
 - If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

- Please provide the location of this project, in the format 'City (or County), State'.
- Is the requested project currently authorized in law?
 - If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
 - If yes, please describe how these activities are consistent with the activities of the Federal Agency.
 - If not, why is the project being requested?
- Has the project been funded in the past? [yes/no]
- If the project has been funded in the past, how much funding has been provided to date?
- If the project has been funded in the past, were such funds provided for discrete, severable activities?
- Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
- Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
 - If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Is this proposed project a priority for the local community? [yes/no]
 - If the project is not a priority for the local community, why is it being requested?
- Please describe the current developmental status of this project.
- What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
- Is the intended recipient a for-profit entity? [yes/no]
- Are you aware of another Member making a request for this same project? [yes/no]
- Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
- Please provide a detailed budget and schedule timeline for the planned construction or renovation project associated with this request.
- Please explain how this project is aligned with the mission of NIST.

National Oceanic and Atmospheric Administration (NOAA), Operations, Research, and Facilities

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities. The median award in this account for FY 22 was **\$750,000**. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

NOTE: The subcommittee will not entertain requests for community project funding for the Office of Marine and Aviation Operations. Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

- Questions for NOAA project requests. Failure to complete all required questions will result in an incomplete project request. Incomplete project requests will not be considered for community project funds.
 - Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
 - If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

- Please provide the location of this project, in the format 'City (or County), State'.
- Is the requested project currently authorized in law?
 - If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
 - If yes, please describe how these activities are consistent with the activities of the Federal Agency.
 - If not, why is the project being requested?
- Has the project been funded in the past? [yes/no]
- If the project has been funded in the past, how much funding has been provided to date?
- If the project has been funded in the past, were such funds provided for discrete, severable activities?
- Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
- Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
 - If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Is this proposed project a priority for the local community? [yes/no]
 - If the project is not a priority for the local community, why is it being requested?
- Please describe the current developmental status of this project.
- What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
- Is the intended recipient a for-profit entity? [yes/no]
- Are you aware of another Member making a request for this same project? [yes/no]
- Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
- Has the intended recipient received any competitive grant funding or other funding from NOAA at any time in the past ten years? [yes/no]
 - If yes, in what fiscal years and for what purposes?
- For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

DEPARTMENT OF JUSTICE

State and Local Justice Assistance—Byrne Justice Assistance Grants

Office of Justice Programs, Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with Justice Department guidance for the program. Below are the links to the Department's guidance and frequently asked questions regarding Byrne-JAG:

- <https://bja.ojp.gov/program/jag/overview>
- <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf>

The Committee encourages community project funding designed to help improve police-community relations. Historically, the Committee has not funded building construction or renovation as part of community project funding under this account. The median award in this account for FY 22 was **\$500,000**. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

- Questions for Byrne JAG project requests Failure to complete all required questions will result in an incomplete project request. Incomplete project requests will not be considered for community project funds.

- Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
- If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
- Please provide the location of this project, in the format 'City (or County), State'.
- Is the requested project currently authorized in law?
 - If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
 - If yes, please describe how these activities are consistent with the activities of the Federal Agency.
 - If not, why is the project being requested?
- Has the project been funded in the past? [yes/no]
- If the project has been funded in the past, how much funding has been provided to date?
- If the project has been funded in the past, were such funds provided for discrete, severable activities?
- Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
- Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
 - If yes, please provide any details that may be helpful for understanding the scalability of the project.
 - Is this proposed project a priority for the local community? [yes/no]
 - If the project is not a priority for the local community, why is it being requested?
- Please describe the current developmental status of this project.
- What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
- Is the intended recipient a for-profit entity? [yes/no]
- Are you aware of another Member making a request for this same project? [yes/no]
- Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
- Is this request consistent with all current statutory and regulatory requirements of Byrne Justice Assistance Grant recipients and subrecipients? [yes/no]
- Is this project intended to serve primarily youth under age 18? [yes/no]
- Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
- Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
 - If yes, in what fiscal years and for what purposes?

Community Oriented Policing Services (COPS) – Technology and Equipment

Funding will be provided for COPS Technology and Equipment (COPS Tech) community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES). The median award in this account for FY 22 was **\$520,000**. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding. This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

NOTE: Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Recipients of community project funding under this account may not subgrant to other organizations or agencies.

- Questions for COPS Tech project requests. Failure to complete all required questions will result in an incomplete project request. Incomplete project requests will not be considered for community project funds.
 - Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
 - If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
 - Please provide the location of this project, in the format 'City (or County), State'.
 - Is the requested project currently authorized in law?
 - If yes, please provide a specific legal citation of such authorization.
 - Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
 - If yes, please describe how these activities are consistent with the activities of the Federal Agency.
 - If not, why is the project being requested?
 - Has the project been funded in the past? [yes/no]
 - If the project has been funded in the past, how much funding has been provided to date?
 - If the project has been funded in the past, were such funds provided for discrete, severable activities?
 - Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
 - Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
 - Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
 - If yes, please provide any details that may be helpful for understanding the scalability of the project.
 - Is this proposed project a priority for the local community? [yes/no]
 - If the project is not a priority for the local community, why is it being requested?
 - Please describe the current developmental status of this project.
 - What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
 - Is the intended recipient a for-profit entity? [yes/no]
 - Are you aware of another Member making a request for this same project? [yes/no]
 - Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
 - Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
 - Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
 - If yes, in what fiscal years and for what purposes?

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)

NASA Safety, Security, and Mission Services

Community project funding under the NASA Safety, Security, and Mission Services (NASA-SSMS) account must be for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding. The median award in this account for FY 22 was **\$900,000**. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the

full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

- Questions for NASA-SSMS project requests. Failure to complete all required questions will result in an incomplete project request. Incomplete project requests will not be considered for community project funds.
 - Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
 - If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
 - Please provide the location of this project, in the format 'City (or County), State'.
 - Is the requested project currently authorized in law?
 - If yes, please provide a specific legal citation of such authorization.
 - Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
 - If yes, please describe how these activities are consistent with the activities of the Federal Agency.
 - If not, why is the project being requested?
 - Has the project been funded in the past? [yes/no]
 - If the project has been funded in the past, how much funding has been provided to date?
 - If the project has been funded in the past, were such funds provided for discrete, severable activities?
 - Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
 - Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
 - Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
 - If yes, please provide any details that may be helpful for understanding the scalability of the project.
 - Is this proposed project a priority for the local community? [yes/no]
 - If the project is not a priority for the local community, why is it being requested?
 - Please describe the current developmental status of this project.
 - What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
 - Is the intended recipient a for-profit entity? [yes/no]
 - Are you aware of another Member making a request for this same project? [yes/no]
 - Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
 - Is the project intended to serve primarily youth under age 18? [yes/no]
 - Has the intended recipient received any competitive grant funding or other funding from NASA at any time in the past ten years? [yes/no]
 - If yes, in what fiscal years and for what purposes?
 - For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.